Dear Parent or Carer

I wrote to you earlier in the year regarding changes to the curriculum for your son/daughter.

We are always striving to ensure that students maximise their outcomes through a curriculum which is broad, balanced and relevant.

We have decided that alongside the options of Design and Technology and Spanish we will include an offer of Media. This will be delivered by new staff starting early in the Spring term. We envisage that most of the students currently studying Geography will transfer to the Media option. As a result of some changes in the student population and the choices they have made recently we may be able to add to the cohort of Design and technology students.

In order that students maximise their outcomes in the throughout their time at the UTC and achieve the highest grades possible in the subjects they are studying we have decided to withdraw all the year 10 students from Computer Science and focus instead on their core work in engineering, English, mathematics the sciences and their option.

As a result of these changes and in order to focus intervention work for year 11 students we will be changing the timing of the day on Mondays and Fridays from next term. On Mondays year 10 students will finish at 3:40 p.m. and on Fridays at 1 p.m. Students will be dismissed from their tutor base prior to their usual lunchtime on Fridays and allowed to go home.

If you wish to discuss these matters, then please do not hesitate to get in contact with me.

As we come to the end of the year we intend to finish on Friday 21st December at 12 noon, we will send off the students with our best wishes and a reminder about their safety during the holiday period.

On the reverse of this letter is a reminder about the examinations taking place after the holiday. On Wednesday the 9th January students need to be in college for 8:40 am. On Thursday 10th January students are expected in college from 11:30 in order to attend a revision session prior to the exam in the afternoon. They are expected to wear their usual business wear on these days. There will be no catering provided, students will need to bring a packed lunch.

Yours faithfully

Following the two week Christmas holidays we have a week that includes a variety of staff training days and external exams. The plan for the start of the Spring Term is as follows:

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|  | **Year 10** | **Year 11** | **Year 12** | **Year 13** |
| Monday 7th January | Staff Training Day – School is closed to students | | | |
| Tuesday 8th January | Staff Training Day – School is closed to students | | | |
| Wednesday 9th January | Engineering Exams in the morning.  Engineering Business and Engineering Design – 09:00 | | School is closed to Year 12 – EPQ work to be completed. | Unit 1 Engineering Exam – 13:00 |
| Thursday 10th January  11:30 start time for college | Engineering Exams in the afternoon. There is a revision session prior to the exam.  Engineering Manufacture – 13:30 | | School is closed to Year 12 – EPQ work to be completed. | School is closed to Year 13 – EPQ work to be completed. |
| Friday 11th January | Staff Training Day – School is closed to students | | | Unit 2 Engineering Exam – 09:30 |